


Stage 2 Speaking and Listening Term 4
 Name: _____
 My speaking & listening day is _____ each fortnight.

This term you will be expected to prepare a speech/talk each fortnight. Your speech should be between 2 - 3 minutes long. You can choose to use photos, posters, digital slideshows etc to help present your information. Boys will be ODD weeks & girls will be EVEN weeks.

<p><u>Criteria for success!</u> Your teacher and peers will be noting your efforts in.....</p>	<p><u>Voice</u> - Do you use a clear, audible and engaging voice throughout your presentation?</p>	<p><u>Posture & Eye contact</u> - Do you stand up straight, look relaxed and confident? Do you establish eye contact with the audience?</p>	<p><u>Use of aids</u> - Do you make your speech interesting with the use of photos, posters, books etc?</p>	<p><u>Timing</u> - Is your speech over too quickly? Is it between 2 and 3 minutes long?</p>
	<p><u>Depth of Information</u> - Have you researched your topic to show a deep understanding?</p>	<p><u>Entertaining to audience</u> - Is the class really interested in what you are saying?</p>	<p><u>Structured & Sequenced</u> - Have you introduced your topic-Today I am going to ...? Followed by the body of the speech and a conclusion?</p>	<p><u>Preparedness</u> - Are you completely prepared and rehearsed?</p>

TOPICS and some ideas to get you started.....

<p><u>WEEKS 1/2 – Holiday Recount</u> What did you do in the holidays? Remember to tell when, who, where, why, what happened and how you felt. Your talk should be in an order that makes sense.</p>	<p><u>WEEKS 3/4 – Free Choice</u></p>	
<p><u>WEEKS 5/6 – Author Study - Persuasive</u> Choose your favourite author – persuade your audience to read their books! Your speech should have an introduction, some reasons to support your point of view and a conclusion. Use persuasive language e.g. must, will, obviously etc. Some things to think about - What types of books do they write and what audience are they aimed at? Do their books have a theme? What techniques do they use to make their books enjoyable to read? What is your favourite book from this author and why?</p>	<p><u>WEEKS 7/8 – Free Choice</u></p>	<p><u>WEEKS 9/10 – Christmas / Holiday Traditions</u> How does your family celebrate Christmas or holidays? Where do you go, what do you eat and who do you celebrate with? Tell us about your special holiday experience.</p>

<i>Student Assessment Speaking & Listening Term 4</i>		<i>NAME:</i>		
CRITERIA	ALWAYS	MOSTLY	SOMETIMES	NEVER
<i>Voice</i>	Clear, audible, expressive and engaging throughout entire presentation.	Clear and audible but could use more expression to engage audience.	Clear and audible in some parts.	Often mumbles and difficult to hear or understand.
<i>Posture & Eye contact</i>	Relaxed, confident stance and effective use of sustained eye contact.	Stands up straight and some use of more sustained eye contact.	Sometimes stands up straight and occasionally looks up.	Slouches and does not look at audience.
<i>Use of aids</i>	Effective and engaging use of aids.	Some effective use of aids.	Has aids but not used effectively.	No use of aids.
<i>Timing</i>	Timing appropriate- between 2 and 3 minutes.	Presentation is 30 seconds over or under time.	Presentation is too short or too long.	Presentation is less than 30 seconds.
<i>Depth of Information</i>	Innovative and well researched.	Has included more than 2 sources to research their topic.	Has used one source to research their topic eg a recipe book for a procedure.	Has only used their own knowledge.
<i>Entertaining to audience</i>	Presentation is engaging.	Presentation is engaging but speech is mostly read.	Audience is engaged at the beginning of speech but becomes disengaged.	Audience is not engaged.
<i>Structured & Sequenced</i>	Stays on topic, speech is easy to follow with an introduction, body and conclusion.	Stays on topic most of the time and has some structure.	Stays on topic some of the time and has little structure.	No structure or sequence. Does not stay on topic.
<i>Preparedness</i>	Extremely well prepared and rehearsed. Well organised and not too dependent on notes.	Well prepared and rehearsed. Student is well organised and prepared to deliver speech.	Some effort to be prepared. Has notes but reads them. More rehearsing would be beneficial.	No effort to be prepared. Made speech up on the spot.
TOPICS - DATE WHEN COMPLETED				
<u><i>Holiday Recount</i></u>		<u><i>Free Choice</i></u>		<u><i>Author Study</i></u>
	<u><i>Free Choice</i></u>		<u><i>Christmas traditions</i></u>	

